

Notice – 2017 Spring Semester Course Adding/Dropping Period

Event	Time
First run of course selection	8:30 am 2016/12/20 ~ 17:00pm 12/26
Announcement of the results	2017/01/03
Second run of course selection	8:30 am 2017/01/17 ~ 17:00pm 01/23
Tuition bill print-out*	2017/01/25~
Announcement of the results	2017/02/14
Tuition & Fee Payment**	Before 2017/02/15
First run of dropping course	8:30 am 2017/02/15 ~ 17:00pm 02/16
Add/drop courses	8:30 am 2017/02/21 ~ 17:00pm 03/02
Second run of dropping course	8:30 am 2017/03/03 ~ 17:00pm 03/06
Online Confirmation ***	8:30 am 2017/03/07 ~ 17:00 pm 03/13
Apply for Adding/dropping Courses due to Major Reasons****	8:30 am 2017/03/07 ~ 17:00 pm 03/14

*Students may go to the bottom left of the school website, click on the “Land Bank Payment system” and printout the bill. If changes were to be made, please contact the cashiers section.

****Tuition & Fee Payment**

- (1) Pay in Person at Land Bank
- (2) ATM Transfer
- (3) Credit Card
- (4) Convenient store (additional handling)

***Please make a copy of your own course selection and confirm the selection result online by pressing the “confirm” button.

****If the course selection is affected by major reasons that are not attributable to fault of the students, please ask the class teacher and department directors to sign 「Application Form for Adding/dropping Courses due to Major Reasons」 downloaded from online system and send to the Course Affairs Section to rectify.

For more information, please contact Course Affairs Section , ext. 66110~66117